



Registered Office: Woolser Primary School, Woolser, Bideford, Devon EX39 5QS

## ACCT Trustees Meeting

11.30 a.m. 6<sup>th</sup> November 2019, St Mary's Bideford

**1 Present:** Sheila Bloomfield (SB), Jo Turnbull (JT), Naomi Tottle (NT), Jacquie Goaman (JG), Matt Cole (MC), Jim Williams (JW), John Crossman (JMC), Gina Finch (GF), Pete Cox (PC), Dave Vinall (DV), Jo Manley (JM), Tom Gleeson (TG), Nick Plumb (NP), Melanie Smallwood (MS), Jane Kyle (JK), Chris Norman (CN)

**Apologies:** Jeremy Cooper, James Cann, Heidi Knight, Vic Brown, John Hickson, Len Lofts, Julie Stuchbery-Ullah

### 2 Minutes of 12<sup>th</sup> June 2019

Approved and signed as a true and accurate record. No matters arising.

### 3 Finance and Administration

Balance of account currently £1798.71.

Invoices presented for approval- Mary Jane Scott £200 for 2018/19 account, Jo Turnbull £227.38 for 12 June Trustees' meeting and two HTs meetings, plus preparation for 6 November meetings. *[proposed JW, 2<sup>nd</sup> SB – approved]*

All Trustees present at meeting signed updated Memorandum of Understanding, plus Register of Interests and Declaration.

JT noted that Nationwide Treasurer's Trust Account will cease to exist in 2020. Free Business Savings Account will be available but will require £5000 to open it.

Adrian needs to be removed as signatory on account- NT to pass on form for him to sign.

#### Actions:

**Submit Removal of Signatory form to Nationwide (done)**

**Obtain signatures of absent Trustees**

**Note that Jacqui Goaman will be due for re-election as Trustee on 20/01/2020**

### 4 Approval of new Foundation Governors

Woolser: Steve Pennington replaced by Kathryn Bass

Hartland: Jane Hayes replaced by Chris Mason

John Crossman and Sheila Bloomfield re-elected (for info only)

### 5 Rosemoor exhibition

Leave until next meeting in HK's absence

### 6 Website

MC and JT now have access. FSF consultation removed.

Minutes of meetings, MOU, Articles will be added to a 'Documentation' page from this academic year onwards (not HTs meetings).



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Add an 'Our Activities' page with commentary and photos, this could be staff training as well as activities involving children.

School Direct page could be updated- e.g. could add testimonials?

There should be links to and from ACCT schools, partners and associates.

**Actions: HTs please supply JT with information and photos of ACCT events for 'Our Activities' page.**

**JT Create 'Documentation' page**

**JT Check and update links**

### 7 Devon Education fund

Adminstrated by Babcock. JM applied for £10K, awarded a total of £5K- £500 per school plus £500 for TNCT. TG has ordered 8 large gardening boxes worth £1000 to be supplied to schools.

**Action: GF to follow up for FSF activities in collaboration with TNCT**

TG: raised £6000 from charity skydive. Suggests HTs (or parents etc.) do it in summer 2020 as a joint PR and fundraising event for ACCT.

**Action: 1 person per school (including BLC and 3VT). Names for next meeting!**

JM: Note that N Devon Councillors still have funds available in their individual pots.

### 8 Action plan

GF shared updated document. Planned activities to be financed from Woolser pot, to benefit all schools. Other forms of Trust development are funded from Nationwide account.

Focus is on useful activities for Subject Leads- CPD opportunities, moderation and standardization. MS: 3VT would like to tap into this.

Desire to develop offer support/challenge for HTs. Monitoring wellbeing, enabling colleagues to be better able to identify issues. OFSTED are also looking at the way this kind of support is offered in schools

**Action: List of enrichment workshops (one from each school) by December/January**

Taken minibus out of grant funding plan.

Website will take place of members' forum.

SB: question over sustainability of school improvement money contributed by each school. GF: each governing board has the option to cease contributing. Need to ensure value for money and be realistic about what is achievable- avoid too many meetings, focus on beneficial activities. SB: quantifiable and non-quantifiable benefit is great value for money, and this is recognized by OFSTED.

NT: current management partnership of Hartland and St Mary's has come out of ACCT- a great benefit. LA have recognized strength of ACCT in allowing St Mary's to remain part of the Trust.

GF: need to be seen (more formally) to be offering support to other schools. Governors can support governing bodies of other schools.

SB offered support to NT.



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**DV: ARC update**

Received sign-off on LTA funding- will be able to provide tennis, badminton, squash, table tennis plus other facilities.

Nominated by LTA for national safeguarding award.

St Mary's won regional LTA award- to be presented by DV.

Once a month on Saturday mornings- inclusive tennis festival for players with physical and mental disabilities.

Partnerships with Lampard and Pathfield Schools to deliver coaching to SEN children.

**Action: HK with DV to add ARC activities to Action Plan**

**9 School Direct**

MC: 3 trainees doing well- finished main part at Marjon, will move to alternate placement after Christmas.

Woolsery will no longer be lead school or have trainees. Need new lead school- conversation for HTs.

Thanks from SB to MC for work with the program up to now.

**Action: HTs report back on new arrangement in February**

**10 DTSA**

MC: Too many teaching schools- in future anticipates there will be more 'cross-teaching-school' working.

Oracy project started. MC leading on this. Need for this in EYFS. Not all Torriddle schools took it up so now open to others.

DTSA is a very busy network that provides things the LA would have provided 10 years ago. ACCT funding is important to enable all ACCT schools to be part of DTSA. Work towards grant funding to replace school contributions to ACCT.

JW noted tension with Babcock offer- feeling of being duty bound to accept Babcock offer because it's linked with LA (although some DTSA training is delivered through Babcock)

**11 School developments**

JW: classrooms complete, will be further improved over next year.

**12 Staff CPD**

More relevant to Feb/June meetings.

**13 ACCT members' forum**

SB: need a Trustee on the Board (JT: would it be possible for me to do it?)

**14 AOB**

None



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Next meeting Tuesday February 11<sup>th</sup>, 10.30, The Northam Care Trust, Bideford. (preceded by HTs meeting at 9.30)

These minutes are agreed to be a true and accurate record.

Signed .....

Date .....



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