



Registered Office: Woolsery Primary School, Woolsery, Bideford, Devon EX39 5QS

AGM: 10.30a.m. 6th November 2019, St Mary's School, Bideford

1 Present: Sheila Bloomfield (SB), Jo Turnbull (JT), Naomi Tottle (NT), Jacquie Goaman (JG), Matt Cole (MC), Jim Williams (JW), John Crossman (JMC), Gina Finch (GF), Pete Cox (PC), Dave Vinnall (DV), Jo Manley (JM), Tom Gleeson (TG), Nick Plumb (NP), Melanie Smallwood (MS), Jane Kyle (JK), Chris Norman (CN)

2 Apologies: Jeremy Cooper, James Cann, Heidi Knight, Vic Brown, John Hickson, Len Lofts, Julie Stuchbery-Ullah

3 Approval of minutes

Minutes of the 7th November 2018 AGM approved and signed as a true and accurate record.

4 Chair's report

SB welcomed new partnerships with BLC and 3VT and ongoing relationships with TNCT and ARC. Positive for children and good for integration of ACCT within community. Thanks to Heidi for success of Rosemoor art exhibition. SB summarized Chair's report document- see appendix.

5 Role of the Trustee Board

Vote of thanks from SB and reminder to abide by Company Law and Cooperative Ethos.

6 Trustees and Partners

Welcome to Nick Plumb, HT Southmead Primary School and representative of the Braunton Learning Co-operative Trust. JC is reciprocal trustee and attended BLC meeting on 3rd October. Welcome to Melanie Smallwood, HT Bishops Tawton Primary School, Jane Kyle, HT Pilton Infants' School and Chris Norman, Chair of Governors Bishops Tawton Primary, all representing the Three Valleys Learning Partnership, currently as Associates of ACCT.

Trustees to remove: Graham Bridger, Adrian Scarrett, DCC, Diocese of Exeter

Elections as Partner Organizations: The Northam Care Trust (to formalize the existing relationship), Braunton Learning Cooperative Trust.

[proposed SB, 2nd JC]

Re-elections: Based on date of appointment at Companies House, the following Trustees were due for re-election:

ARC, Sheila Bloomfield, Matt Cole, Jeremy Cooper, John Crossman, Heidi Knight, Naomi Tottle, Marjon

[Unanimously agreed]

Thanks from SB to all who have supported ACCT over the years.



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Actions:

Letter of thanks to Adrian

Formal notification to DCC and Diocese of Exeter

MOU, Register of Interests and Declaration to Len Lofts for signing on behalf of TNCT

Update Companies House register

(All done)

7 Election of Officers

Chair: Sheila Bloomfield was proposed by JMC, seconded by JT

Vice-chair: John Crossman was proposed by SB, seconded by GF

SB accepted with the caveat of other commitments but noted that she would be contactable by email even when away.

Both appointments unanimously agreed.

8 Trustees report

See **ACCT Trustees Report 2019.pdf**. No questions.

Unanimously approved.

9 Trustee Board meetings 2020

- Tuesday February 11th, 10.30, The Northam Care Trust, Bideford. (preceded by HTs meeting at 9.30)
- Wednesday June 17th, 10.30, St Margaret's, Northam
- Wednesday November 4th, Allardice Hall, Parkham: AGM @ 10.30, Board of Trustees @ 11.30

These minutes are agreed to be a true and accurate record.

Signed

Date



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Appendix: ACCT Chair's Report: November 2019

This year has seen changes to trustee members to the ACCT Board, and changes in post holders, new chair's role and Company Secretary.

I would just like to thank everyone both past and current members for their hard work and commitment this year and highlight some of the areas we have covered.

Welcomed two new partners to ACCT, Braunton Learning Co-operative and Three Valleys Co-operative Trust Partnership during the summer term 2019. We can look forward to working together on projects and accessing funding for larger projects.	Representatives from Braunton Learning Co-operative Trust and Three Valleys Learning Partnership joining ACCT academic year 2019-2020.
Increased working with The Northam Care Trust, a programme of shared events with each school participating. Adults from TNCT meeting pupils in school and at the Rose Hill Activity Centre.	Len Lofts, Jo Manley
Continued with School Direct programme, successfully training future teachers with three students completing this year and a further four students for September 2019.	Led by Briony and Marjon.
Joint moderation of maths and writing held in March 2019 Subject Leaders want opportunities to then analyse and share results.	Adrian Scarrett
Strategic leaders attended, DSTA /Babcock briefings and successfully networked to share ideas and practice to improve pupils' outcomes and funding applications, for example phonics project.	Matt Cole
Successful Art and Literacy exhibition at Rosemoor in the summer term. Other events including drama at Parkham (Midsummer Night's Dream workshop), art nurture groups at Appledore, music at Woolsery (with the Devon Youth Jazz Orchestra)	Heidi Knight, RHS Rosemoor HTs in school
Y6 pupils once again attended successful anti-bullying workshop in January at Instow, Choose Respect.	Heidi Knight
Successful partnership working with ARC in our schools. ACCT school – St Mary's nominated and winner of regional LTA education award for Tennis	Dave Vinal
Staff – successful appointment of new company secretary, ably supporting administration and finance. New PE co-ordinator to be appointed, previous post holder promoted and now leading his own school.	Jo Turnbull
Looking ahead:	
Continue to work to develop Member's Forum, this work continues including ACCT information on school websites. Continue to support each other. Continue to work together on joint curriculum projects to improve pupil outcomes. Continue to work closely with DTSA and SWTSA , high quality CPD	Heidi Knight , Gina Finch, David Vinal, All Martin Smith



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